LibRAT position at Cal Poly San Luis Obispo

**Job Title:** LibRAT (Library Research Assistance Technician)
**Pay Rate:** $10.50 – 11.50, depending upon qualifications
**Location:** Kennedy Library
**Hours:** Weekdays and some weekend hours. 8-15 hours per week. Will accommodate class schedule. Minimum commitment of one quarter
**When:** Hiring early winter quarter, paid training start mid-winter quarter

**Job Description**
The Library Research Assistance Technician (LibRAT), after receiving initial training in Kennedy Library resources, will provide research assistance at the Research Help Desk and via online chat help. The LibRAT will receive ongoing training and will also lead lab sessions for GE courses. This service-oriented position offers the opportunity to develop advanced information, interpersonal, and presentation skills. The LibRAT will be responsible for a variety of tasks, including, but not limited to:

- Representing Kennedy Library and providing help with assignments and research tools and strategies at the Research Help Desk and via online chat
- Providing basic Kennedy Library information to patrons
- Performing searches for materials via catalogs and databases
- Providing informal tutorials on use of library resources
- Acquiring further expertise in research assistance skills
- Leading instruction sessions for GE courses
- Assisting in the design and delivery of training to future LibRATs
- Maintaining Research Help Desk documentation
- Working with supervisors to maintain selected resources and support smooth functioning of the Research Help Desk

**Minimum Qualifications**
- Superior interpersonal communication skills
- Team player
- Ability to work independently

**Preferred Qualifications**
- Previous employment in service-oriented positions
- First and second-year class standing
- Knowledge of library catalogs and databases